OPERATIONS UPDATE

FOR SUPREME GUARDING SERVICES LTD EMPLOYEES



COVID-19

With the number of COVID-19 cases once again rising across the UK employees are reminded that they should make sure they are aware of the latest government advice.

You can find the latest information here:

https://www.gov.uk/coronavirus

Greener Outlook:

Employees are asked to help us meet our company climate targets. This could be by travelling to work via public transport, turning of lights and PC screens overnight or reducing the amount of plastic you use.

Employees can email any other suggestions and comments on this via email to their line manager

GDPR & DATA Protection:

The GDPR requires public authorities processing personal information to appoint a data protection officer (DPO), as well as other entities, when "core activities" require "regular and systematic monitoring of data subjects on a large scale" or consist of "processing on a large scale of special categories of data".



COMPANY STANDARDS

In recent weeks we noticed that some employees are not wearing the correct uniform for their place of work.

Employees are reminded that they should report for duty in the correct uniform and must always look smart and professional.

Failure to report for duty incorrect uniform may result in employees being removed from shift.

Lastly, you are reminded that under no circumstances should mobile phones ne used whilst on duty. There is no exception to this rule.

Career Development

SIA license-holders can now access free online counter terrorism training from the National Counter Terrorism Security Office (NaCTSO).

NaCTSO has created special password-protected access for the security industry to their ACT (Action Counters Terrorism) Awareness training.

During July we will also be sending out toolbox talks in relation to GDPR and Slips, Trips and Falls.

Our senior management team have recently competed BS 7499 training which can also accessed for free via: <u>www.vettyourstaff.co.uk</u>

'If everyone is moving forward together, then success takes care of itself'



July - Fuel duty: Disruption expected as go-slow protests start which may have an impact of our employees travelling to and from work and also slow the response of emergency responses should they be needed.

July – British army confirms breach of its Twitter and YouTube accounts

16 June 2022 - On Tuesday 14th June 2022, the Security Industry Authority (SIA) prosecuted a Belfast man at Laganside Magistrates' Court for providing false information and failing to comply with the Private Security Industry Act.

23 May 2022 - Aylesbury Company Director prosecuted for unlicensed security at the Isle of Wight Festival. On Friday 13th May, a company director pleaded guilty at Milton Keynes Magistrates' Court for supplying a man who attempted to use a counterfeit licence.



We believe that looking after our clients and supporting our security officers is crucial in maintaining a healthy relation. We support all our security personnel, both professionally, personally and invest into their personal development plan

Remaining vigilant

We would like to remind you all that it is imperative that you remain completely focused on the task at hand. Your continued vigilance is required at all times to ensure that the safety and wellbeing is maintained for all those that work and attend the premises that we protect.

If you see something suspicious, report it immediately to 101 and via the escalation process for your assignment.



Star of the Month

Congratulations to Security Officer John McGuinness for being named our June Security Officer of the Month (SOTM).

John was nominated for this award following great customer feedback received for the great customer service that he provides.

John has a great 'can do' attitude and regularly goes above and beyond to support both Supreme Guarding Services Ltd and our customer.

Congratulations John and keep up the great work!



Supreme Guarding Services Limited-Be the part of change!